



## **Training the Trainers Course**

**BBC SON&R Centre Bristol –8<sup>th</sup> to 12<sup>th</sup> February 2010**

### **Course Details**

The 4<sup>th</sup> Circom Regional Training the Trainers workshop is taking place in Bristol, UK. Delegates will be expected to arrive on Sunday 7<sup>th</sup> February and depart on Saturday 13<sup>th</sup> February.

Candidates are expected to be a senior or highly experienced member of staff who wishes to become a trainer within your organisation. They could be a director or a journalist, a camera operator or an accountant. It would be someone who has considerable experience and skills in their profession. It needs to be a person who has the desire, confidence and character to become a trainer in the TV industry.

The training is also available to current trainers who wish to reassess or improve on their skills in a training environment.

The course is designed to provide delegates with the skills to become a trainer. The areas that are covered are:

- **Introductions**
- **Type of learners**
- **Presentation**
- **Body Language**
- **Design of training modules and courses**
- **Delivery of training sessions**
- **Feedback sessions**

The training takes place at the BBC SON&R centre in Bristol, UK, a state-of-the-art facility providing the perfect environment for training and learning.

The workshop is conducted in English and all delegates will be expected to have a good working knowledge of the language.

Simon Major, recognised as one of the leading trainers for the BBC and other organisations within the UK, leads the course. He will be assisted by Karol Cioma, Circom's Training Project Manager.

The equivalent UK cost for a course of this kind is €2000.

The course is limited to 10 delegates and Circom's policy is that each country applying will be allowed at least one place on the training. In the event of more applications than places Circom reserves the right to decide on the allocation of places. TV stations may send more than one person but the second person may incur a charge for the training. Circom's decision will be final in the allocation process.

Further details and application forms to Karol Cioma, Circom Regional Training project Manager:  
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